



## STATE OF NORTH DAKOTA

### 61<sup>st</sup> North Dakota Legislative Session News

What bills affect CJIS?

**SB2021** – A BILL for an Act to provide an appropriation for defraying the expenses of the information technology department (provides funding for CJIS).

**Status:** The bill has been heard in the Senate Judiciary Committee.



**SB2041** – A BILL for an Act to amend and reenact section 54-59-21 of the North Dakota Century Code, relating to the criminal justice information sharing board.

**Status:** The bill has been heard in the Senate Judiciary Committee; Senate Judiciary Committee Passed; Senate Passed; the House has received the bill from the Senate.

**HB1041** – A BILL for an Act to amend and reenact subsection 13 of section 12.1-32-15 and sections 12.1-34-01, 12.1-34-02, 12.1-34-03, and 12.1-34-06 of the North Dakota Century Code, relating to the statewide automated victim information and notification system; and to provide an effective date.

**Status:** The bill has been heard in the House Judiciary Committee; House Judiciary Committee Passed; House Passed; the Senate has received the bill from the House.

### Accomplishments in the past year:

1. The CJIS Portal was enhanced to display the state an out-of-state resident is licensed in.
2. Court Protection Orders were made available for search through the CJIS Portal.
3. The LERMS' Calls for Service and Incident Reports are searchable through the CJIS Portal.
4. The mobile module of LERMS called Cruiser was implemented. Currently 16 agencies use Cruiser.
5. LERMS usage has expanded to forty agencies that use the system to automate their records.
6. The CJIS Portal structure was enhanced to allow data interfacing with very minimal programming efforts.





Criminal Justice Information Sharing (CJIS) agency has contracted with Appriss, Inc., to incorporate a State-wide Automated Victim Information Notification (SAVIN) system. SAVIN is an innovative service providing crime victims and other concerned citizens free, prompt and confidential notification and information regarding important offender status information, such as release of an inmate, scheduled court event, issuance of protection order or Sex Offender status. A caller can access the system 24 hours a day to receive basic status information about an offender. Callers may also choose to register for telephone notification by SAVIN when an offender's status changes. The system will prompt the caller through the registration process. SAVIN will automatically call a person who registered for notification when certain status changes take place. SAVIN will continue to call for at least 24 hours and in some cases 48 hours until the registered caller receives the message and puts in his/her personal identification number. Individuals may also choose to register using the website service [VINELink](#) (Figure 1), which allows victims to register their telephone numbers and/or email addresses. Notification can be provided in English or Spanish.

In order to provide victims this notification and information the SAVIN system will interface and gather information from the courts, county jails, the Department of Corrections and Rehabilitation, law enforcement, the Office of the Attorney General and the CJIS Portal. User agencies will be provided with VINEWatch, which is a web-based tool used to register victims, obtain statistics and audit reports.

The SAVIN system encompasses six modules:

Module:	Expected Completion On-line Date:
• VINE Custody	
• Jails	All jails to be on-line by November 2009
• DOCR	April 2009
• VINE Probation & Parole	April 2009
• VINE Data Feed	February 2009
• VINE Sex Offender	June 2009
• VINE Protection Order	May 2010
• VINE Court	June 2010





States that are currently participating in [VINELink](#).

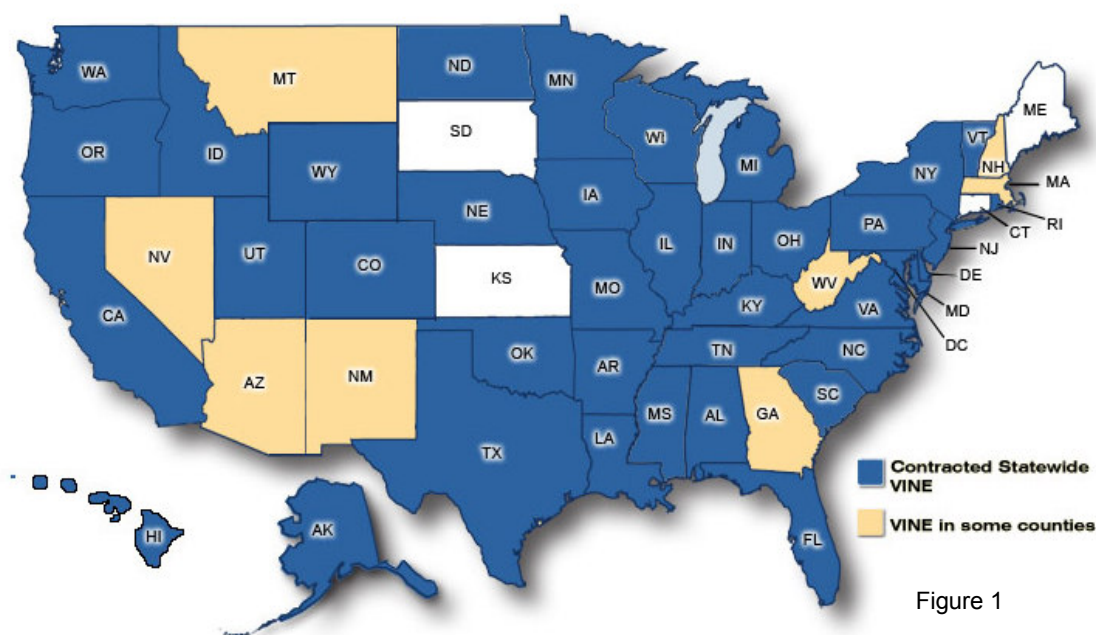


Figure 1

## Future Initiatives

1. Disposition Automation Project - During the month of August, the Bureau of Criminal Investigation (NDBCI) conducted a study on the error rate of disposition reports they receive. NDBCI receives disposition reports on paper as well as electronically from attorneys participating in the STARS program. Overall, 35% of the reports contained errors. Electronically submitted dispositions showed 10% fewer errors than reports submitted on paper.

While fewer errors are found with electronic submissions, the error rate is still high. CJIS is working with NDBCI to clarify the requirements for electronic submissions so that more helpful validation be performed before reports are submitted. Once these requirements are documented, CJIS will work to implement the rules in STARS.

2. Portal Interface to Large Agency Records - With the completion of the Portal 2.0 project, CJIS intends to work with agencies in Ward, Grand Forks, Cass and Burleigh county to index records into the CJIS Portal and make them available to CJIS Portal users. This past summer, CJIS made calls for service and incident reports available from the agencies participating in the LERMS program. This effort is similar, but is looking at records from agencies such as the Fargo Police Department or Grand Forks Sheriff's Office.

If your agency is outside one of these jurisdictions, maintains its own Records Management System and would like to make those records available through the CJIS Portal, please contact the CJIS Office at (701) 328-1110.



As we move forward with the integration of LERMS information through the CJIS Portal there are a few things to keep in mind.

1. Remember to close all Calls for Service. A closed call for service requires a cleared time, verified offense and disposition.
2. When entering a person's name enter the first middle last suffix , without commas (Ex: Jeffrey Jay Jefferson Jr). Then allow the system to perform the automatic formatting. This way the data is stored properly in the central index and the person search will be easy to find if you need to bring them forward to another report.
3. In Booking and Holding remember to enter a released date and time. The SAVIN system will be interfacing with Booking and Holding module of LERMS. In order for notifications to occur properly, it is important to know if the person is in jail or if they have been released.
3. When officers have completed their reports. The reports should be submitted as soon as possible. If new information is available, this information should be added to a .2 (follow up) report.
4. Agencies using the Cruiser Module will need to do an update monthly to keep the software current; This includes drop downs that in populated in the system. There is an Update Button that you need to click in order to do this.

## How to apply for access to CJIS Portal, LERMS and STARS

Only a criminal justice agency with an assigned Originating Agency Identification (ORI) number may obtain access.

Portal: The agency is required to sign a Security Access Agreement. In addition a user agreement and two sets of fingerprints, on the blue FBI applicant cards, are needed for each individual requesting access. All forms can be found at <http://www.nd.gov/cjis> then click on "portal".

LERMS: Each agency is required to sign a 3 year agreement as well as provide a list of all users needing access. This system is offered at \$25 a month per full time officer. This fee will include training and support. Contact the CJIS staff for appropriate forms.

STARS: Each agency is required to sign a 3 year Agreement as well as provide a list of all users needing access. This system is offered at \$50 per month, per individual user and will include training and support. Contact the CJIS staff for appropriate forms.

If you have questions or would like to start the application process please contact CJIS at 701-328-1110.